

We are hiring! Do you have a passion for the arts, health, and climate justice? Join our team in creating pop-up art exhibitions that amplify student-generated stories and solutions while raising public awareness. There are four open positions for spring 2025.

Pay: \$17/hour

Application deadline: Review of applications will begin immediately until positions are filled. Please read submission details below.

Submit an Application: To apply for one or more positions, please complete this online [application form](#) and upload the following materials:

- Required: a resume/CV outlining your most relevant skills and experience and a cover letter describing your interest in the position.
- Optional: a portfolio, website, or sample images of your prior work.

[Click Here to Apply](#)

Please submit your application with the Google form.

https://docs.google.com/forms/d/e/1FAIpQLSesQMAEQxWe69o7HwpNZPxf6CFdwMXkqz_jokVcB-2I9rP6cQ/viewform

Preparator of Pop-Up Exhibitions (2 positions available)

Time frame: average of 5 hours/week with some weeks having more hours and some less

Duration: February 2 - April 15, 2025

Scope of work: The Preparator works on planning, installing, and deinstalling pop-up exhibitions in gallery and community spaces. Key duties and responsibilities for this position include:

- Assisting with and plan for the design of pop-up installations in a variety of settings, following guidelines of each location/venue through measurements of exhibition materials in each space, and making suggestions for display options;
- Installing exhibition content, including mounted photographs, accompanying labels, and participatory, visitor-centered components; and
- Deinstalling exhibition content and preserving materials and artifacts from each pop-up event for additional exhibitions.

Mentor and supervisor: Dr. Carissa DiCindio, Associate Professor, School of Art

Qualifications: Applicants should have experience installing exhibitions in gallery and/or community spaces and their own form of dependable transportation to and from pop-up locations.

Location(s): varied; 100% in-person

Questions: Email Carissa cdicindio@arizona.edu

Content Editor (1 position available)

Time frame: average of 5 hours/week

Duration: February 2 - June 15, 2025

Scope of work: The Content Editor edits and refines existing audio, video and photographic content for public engagement on the mobile app, [CCP Interactive](#). Key duties and responsibilities for this position include:

- Content editing: Edit and refine content to meets app standards;
- Video editing: Add title and transition pages, caption videos to ensure accessibility, and finalize video files for app compatibility;
- Audio editing: Remove unnecessary pauses, add smooth transitions to ensure high-quality audio, and finalize audio for app deployment;
- Image editing: Edit and optimize images for app use;
- Research support: Assist in researching interactive software solutions for community participation; and
- Digital components assistance: Support the development of maps, interactive features, and websites to enhance app functionality.

Mentor and supervisor: Denisse Brito, Learning and Engagement Manager, Center for Creative Photography

Qualifications: Applicants should have proficiency in video and audio editing software and motion graphics; strong technical skills; a keen eye for detail; creativity; and the ability to collaborate with others.

Location(s): Hybrid; [Center for Creative Photography](#) at U of A

Questions: Email Denisse brito1@arizona.edu

Photographer/Videographer (1 position available)

Time frame: average of 5 hours/week with some weeks having more hours and some less

Duration: January 27 - May 15, 2025

Scope of work: The Photographer/Videographer documents key moments, activities, and interactions among participants at on campus and off campus events. Key duties and responsibilities for this position include:

- Preparing equipment and ensuring it is in working order;
- Capturing a wide range of photographs and video footage, from candid action shots to posed group photos to staged work product photos;
- Creating visually appealing and high-quality images for use in print and web applications;
- Delivering the final set of images/video within the agreed-upon timeframe and in agreed-upon format.

Mentor and supervisor: Dr. Amy Kraehe, Associate Vice President, Equity in the Arts

Qualifications: Applicants should have experience and technical skill in photography/videography; ability to adapt to different situations (lighting conditions, weather for outdoor events changing dynamics of the occasion); personal equipment; and be punctual with dependable transportation to and from pop-up locations.

Location(s): varied; 100% in-person

Questions: Email Amy akraehe@arizona.edu